

**Central Electropolishing (CELCO)**  
**TERMS AND CONDITIONS (November, 2017)**

**PACKING AND SHIPPING.** Supplier must prepare/package product for CELCO to prevent shipping damage and deterioration.

**SHIPMENT/DELIVERY.** Shipments or deliveries, as specified in a CELCO Purchase Order, shall be in accordance with the specified quantities and the specified schedules. Supplier is encouraged to notify CELCO of any anticipated or actual delay.

**CELCO FURNISHED MATERIALS.** All materials furnished by CELCO are to be returned with the product upon completion of the order unless other arrangements have been made.

**SUBCONTRACTING/APPROVED SUPPLIERS.** Any CELCO supplier may subcontract work to another supplier provided that CELCO is provided with the same rights and protection as contained in the Right of Entry clause. Prior to subcontracting, CELCO must be contacted for approval. Suppliers may only use approved suppliers of CELCO and/or its customers. All applicable requirements in the Purchase Order must be flowed down to the sub-tier suppliers including key characteristics where required.

**RIGHT OF ACCESS.** If requested, supplier shall allow CELCO representatives, CELCO customers and statutory/regulatory agencies right of access to the Supplier's facilities as well as the entire supply chain to verify all processes and records.

**QUALITY.** Supplier shall provide and maintain an inspection system which will assure that all delivered products conform to Purchase Order requirements, whether manufactured or processed by the supplier or a sub-tier supplier. Supplier shall maintain controls and perform all inspections and tests required to substantiate product conformance to Purchase Order requirements. If not specified in the Purchase Order, contact CELCO for required revision of drawings, specifications and other requirements. Supplier is required to notify CELCO of changes in product and/or process definition to obtain CELCO's approval prior to such changes.

**INSPECTION AND TEST EQUIPMENT.** Supplier shall maintain inspection and test equipment to assure calibration traceable to a known national or international standard. Calibration records must be maintained and made accessible to CELCO, if required.

**FOREIGN OBJECT DAMAGE.** Supplier shall control/prevent foreign object damage or contamination during manufacture, assembly, inspection and/or shipment. The FOD program requirements must be made accessible to CELCO upon request.

**RECORDS.** The Supplier shall maintain records of work performed for CELCO. Records shall include the certificate provided to CELCO as well as records that support the certificate. Records must be maintained for a minimum of ten (10) years in any format.

**NON-CONFORMING MATERIAL.** Notify CELCO of nonconforming product for approval to submit to CELCO.

**CERTIFICATIONS.** Supplier must ensure that individual parameters within a given specification have been met. Certifications must reflect that all applicable manufacturing and process specifications called for on the engineering drawing have been met.

**FIRST ARTICLE INSPECTION.** If required by CELCO on the Purchase Order, first article inspections are to be recorded on form AS9102, current revision or on a form compliant with AS9102.

**CALIBRATION SERVICES ONLY.** Calibration of inspection equipment shall be performed traceable to National Institute of Standards and Technology (NIST) or other national or international standards. Certificates of Calibration shall be provided.

**CHANGES.** Any change to the requirements as stated on the Purchase Order must be approved by CELCO prior to taking action on those proposed changes.

**COUNTERFEIT PARTS PROGRAM.** Supplier is requested to protect CELCO from counterfeit parts being shipped.

**PERSONNEL COMPETENCY.** MMT may specify specific personnel qualification when performing work required.

**PERSONNEL COMMUNICATION.** Supplier is required to communicate with their personnel regarding the following:

- Their contribution to product or service conformity to requirements
- Their contribution to product safety
- The importance of ethical behavior

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If there are any questions, contact CELCO at (620) 842-3701